

POLYTEC Holding AG
with Headquarters in
A-4063 Hörsching, Polytec-Strasse 1, Austria
FN 197646 g – LEI 529900OVSOBJNXZACW81
ISIN AT0000A00XX9

INVITATION to the 22nd Ordinary Annual General Meeting

We hereby invite our shareholders to the 22nd Ordinary Annual General Meeting of POLYTEC Holding AG to be held on **Friday, 1 July 2022 at 10:00 am (CEST)**, at the company location Polytec-Strasse 1, A-4063 Hörsching, Austria.

In view of the current legal situation and the largely positive developments in Austria with regard to the number of Covid-19 cases, the Board of Directors of POLYTEC Holding AG has decided to hold this year's Annual General Meeting – as far as legally required in strict compliance with any applicable distance and hygiene regulations – as an **attended event**.

The Board of Directors currently assumes that the regulatory requirements to prevent the spread of COVID-19, in force at the time of the upcoming Annual General Meeting on 1 July 2022, will allow the AGM to be held as an attended event. However, we would like to point out that physical participation is only possible in compliance with the regulations for the prevention of the spread of COVID-19 in force on the day of the Annual General Meeting and that changes to the measures are therefore still conceivable.

The present invitation to the forthcoming Annual General Meeting is issued under these premises. The Board of Directors therefore reserves the right to postpone the AGM at short notice, should this be necessary or appropriate due to the requirements of the authorities applicable at the day of the Annual General Meeting.

AGENDA:

1. Presentation of the adopted annual financial statements including the management report, the corporate governance report, the consolidated financial statements including the group management report and the non-financial report, the proposal for the appropriation of the profit and the Supervisory Board report for the 2021 financial year
2. Resolution on the appropriation of the 2021 profit
3. Resolution on the discharge of the members of the Board of Directors for the 2021 financial year
4. Resolution on the discharge of the members of the Supervisory Board for the 2021 financial year
5. Resolution regarding the Remuneration Report for the members of the Board of Directors and the Supervisory Board for the 2021 financial year
6. Resolution on the remuneration for the members of the Supervisory Board for the 2021 financial year
7. Resolution regarding the revocation and subsequent reapproval of newly authorised capital (§ 169 Austrian Stock Corporation Act) for an increase in cash or in kind with the possibility of subscription right exclusion and the corresponding amendment to Item 4.4. of the Articles of Association
8. Election of the auditor and the group auditor for the 2022 financial year

DOCUMENTS FOR THE ANNUAL GENERAL MEETING:

At the latest, from the 22nd day prior to the Ordinary AGM and therefore from **10 June 2022**, the following documents must be accessible in the Investor Relations, Annual General Meeting section of the company website, entered under www.polytec-group.com in the company register. These documents will also be available at the AGM:

- Annual financial statements including the management report for the 2021 financial year
- Corporate governance report for the 2021 financial year
- Consolidated financial statements including the group management report for the 2021 financial year
- Proposal for the appropriation of the 2021 profit
- Report of the Supervisory Board for the 2021 financial year
- Proposed resolutions to the agenda items 2 – 8
- Report of the Board of Directors on item 7 of the AGM agenda
- Remuneration Report for the members of the Board of Directors and the Supervisory Board for the 2021 financial year
- Form for the granting of a proxy/instruction
- Form for the revocation of a proxy
- Complete text of this invitation
- Data protection information

INFORMATION REGARDING THE RIGHTS OF SHAREHOLDERS PURSUANT TO §§ 109, 110, 118 AND 119 OF THE AUSTRIAN STOCK CORPORATION ACT (AKTG):

Additions to the agenda made by shareholders (§ 109 AktG)

Shareholders whose combined interests amount to 5 % of share capital are entitled to make a written request that additional items be added to the agenda of this Ordinary Annual General Meeting and be published, subject to the proviso that have owned their shares for a period of at least three months prior to placing such a request and that this has been received by the company in writing 21 days prior to the Ordinary Annual General Meeting and thus on **10 June 2022** only at the address: POLYTEC Holding AG, Investor Relations Department, Polytec-Strasse 1, A-4063 Hörsching, Austria, or by e-mail with a qualified electronic signature to the e-mail address ir@polytec-group.com. A resolution proposal and a statement of the reasons must accompany each such requested agenda item. Evidence of share ownership shall be provided by means of a deposit confirmation pursuant to § 10a of the Austrian Stock Corporation Act (AktG), which both certifies that the shareholders making such a request have held the shares for at least three months prior to the filing of the request and shall not be older than seven days upon the date of its submission to the company. For other requirements pertaining to the deposit confirmation, please refer to the participation authorisation.

Resolution proposals by shareholders regarding items of the agenda (§ 110 AktG)

Shareholders, whose individual or combined interests amount to 1 % of share capital, shall be entitled pursuant to § 13 (2) Austrian Stock Corporation Act (AktG) to submit proposals accompanied by reasons concerning resolutions relating to every item on the agenda and to require that these suggestions including the reasons, the name of the relevant shareholders and any related statement on the part of the Board of Directors or the Supervisory Board be made accessible via the internet homepage of the company, when at the latest these proposals are received by the company in text form seven working days prior to the AGM and thus on **22 June 2022** either by fax to +43722170140 or letter to POLYTEC Holding AG, Investor Relations Department, Polytec-Strasse 1, A-4063 Hörsching, Austria, or per e-mail to ir@polytec-group.com whereby the request must be added to the e-mail in text as an attachment, e.g. as a PDF. In the case of a proposal for the election of a member of the Supervisory Board, pursuant to § 87 (2) of the Austrian Stock Corporation Act (AktG), the statement of the person suggested shall replace the reasons for the proposal. Evidence of share ownership shall be provided by means of a deposit confirmation pursuant to § 10a of the Austrian Stock Corporation Act (AktG), which shall not be older than seven days upon the date of its submission to

the company. For other requirements pertaining to the deposit confirmation, please refer to the participation authorisation.

Right to information (§ 118 AktG)

At the Annual General Meeting, upon request each shareholder shall be provided with information regarding the affairs of the company should this be deemed necessary to enable a proper evaluation of an item on the agenda. This obligation to provide information shall extend to the legal and commercial relationships of the company with an affiliated company. The obligation to provide information shall also extend to the status of the group and the companies included in the consolidated financial statements. The request for information may be refused if, according to sound business judgement, its provision could prove to be of considerable detriment to the company, or to an affiliated company, or would constitute a punishable offence.

We would kindly request those shareholders with an entitlement to participate to submit their questions, especially those requiring longer answer preparation, to the company in text form prior to the Annual General Meeting. Such questions may be sent to the company by post/messenger to POLYTEC Holding AG, Investor Relations Department, Polytec-Strasse 1, A-4063 Hörsching, Austria, or by e-mail to: ir@polytec-group.com

Information regarding the right of shareholders to propose resolutions to the Ordinary Annual General Meeting (§ 119 AktG)

Every shareholder shall be entitled to submit such resolutions regarding each of the items on the agenda of the Annual General Meeting. These do not require prior announcement but are subject to the precondition of evidence of a right to participate in line with this convocation.

Information on the internet website

More detailed information regarding shareholders' rights pursuant to §§ 109, 110, 118 and 119 of the Austrian Stock Corporation Act (AktG) is available from the company website listed in the company register at www.polytec-group.com in the Investor Relations, Annual General Meeting section.

RECORD DATE AND RIGHT TO ATTEND THE ANNUAL GENERAL MEETING:

The entitlement to attend the Annual General Meeting and to exercise voting and other shareholder rights, which are to be asserted in the course of the Annual General Meeting, is governed by share ownership **at the end of the tenth day prior to the Annual General Meeting (record date) and thus on 21 June 2022 at midnight (CEST)**. Persons are only entitled to attend the Annual General Meeting when on this date they are shareholders and can prove this status to the company. At the latest, evidence of share ownership on the record date in the form of deposit confirmation pursuant to § 10a of the Austrian Stock Corporation Act (AktG) must be received by the company **in text form three working days prior to the AGM and thus by 28 June 2022**, only at one of the following addresses:

By post/messenger: POLYTEC Holding AG, Investor Relations Department
Polytec-Strasse 1, A-4063 Hörsching, Austria

By fax: +43 (0)1 8900 500 50

By e-mail: anmeldung.polytec@hauptversammlung.at
whereby the deposit confirmation must be included in the e-mail in text form, e.g. as a PDF

By SWIFT: GIBAATWGGMS (Message Type MT598 or MT599, ISIN AT0000A00XX9 must be quoted in the text)

Deposit confirmation pursuant to § 10a AktG

The deposit confirmation is to be issued by the custodial bank with its headquarters in a member state of the European Economic Area, or in a full member state of the OECD and must include the following information:

- Information regarding the issuing bank: name/company and address, or a standard code used among credit institutions (BIC)
- Information regarding the shareholder: name/company, address, date of birth for natural persons, and register and register number in the case of legal entities
- Information regarding the shares: number of shares held by the shareholder, ISIN AT0000A00XX9
- Deposit number or another designation
- Date to which the deposit confirmation refers

The deposit confirmation as evidence of the share ownership, which is required in order to be entitled to participate in the Annual General Meeting, shall refer to the aforementioned record date of **21 June 2022** and shall not be older than seven days on the date of submission to the company. The deposit confirmation in text form will be accepted in German or English.

REPRESENTATION BY AUTHORISED REPRESENTATIVES:

Every shareholder with an entitlement to participate in the Annual General Meeting has the right to nominate a representative, who shall participate in the Annual General Meeting on behalf of the shareholder and have the same rights as the shareholder that he/she is representing. The proxy shall be granted to a specific person (a natural or legal entity) in text form, whereby several persons may also be so authorised.

Where the proxy is not handed over in person during registration on the day of the Annual General Meeting, at the latest the company must receive it **by noon 12:00 am (CEST) on 30 June 2022** at one of the following addresses:

By post/messenger: POLYTEC Holding AG, Investor Relations Department
Polytec-Strasse 1, A-4063 Hörsching, Austria

By fax: +43 (0)1 8900 500 50

By e-mail: anmeldung.polytec@hauptversammlung.at
whereby the proxy must be included in the e-mail in text form, e.g. as a PDF

On the day of the AGM: only in person during registration for the AGM at the meeting venue from 9:00 am (CEST)

A proxy form and a form for the revocation of a proxy will be provided on the company website at www.polytec-group.com Investor Relations, Annual General Meeting, in good time. The aforementioned stipulations regarding the granting of a proxy shall apply analogously to the revocation of a proxy. If the shareholder has granted authority to his/her custodial bank it shall suffice if, in addition to the deposit confirmation, this bank adds a declaration verifying that it has been allocated a proxy. § 10a (3) of the Austrian Stock Corporation Act (AktG) shall apply analogously to the provision of this declaration.

TOTAL NUMBER OF SHARES AND VOTING RIGHTS:

At the time of the calling of the Annual General Meeting the share capital of the company amounts to EUR 22,329,585.00 divided into 22,329,585 no-par value shares. Every share grants the right to one vote. At the time of the calling of the Annual General Meeting, the company holds a total of 334,041 treasury shares. These shares confer no rights. Consequently, at the time of calling, the total number of shares conferring a right to participate and vote total 21,995,544.

SECURITY AND HYGIENE STIPULATIONS

In order to facilitate the smooth completion of the admission and security control procedures, shareholders are kindly requested to arrive at the venue of the Annual General Meeting in due time prior to the beginning of the meeting and to present **a valid official photo ID** (driving licence, passport, identity card). Admission for the collection of voting cards will start at 09:00 am (CEST).

The Board of Directors retains the right to oblige all the participants in the Annual General Meeting to wear mouth and nose protection in the form of an FFP2 mask for both the entire duration of the AGM and upon entry and departure from the AGM venue, and to maintain any statutory minimum distance to other participants that may then apply.

DATA PROTECTION INFORMATION

With regard to data protection information we would refer to the relevant document, which will be made available on the company website under www.polytec-group.com in the Investor Relations, Annual General Meeting section. Additional information relating to data protection is contained in the data protection declaration on the POLYTEC Holding AG Internet pages under www.polytec-group.com/en/privacy-policy

Hörsching, June 2022

The Board of Directors